### Healthwatch Dudley Board

### Please complete electronically or use CAPITALS and black ink and return to the address given at the end of this application form.

### Your details

|  |  |
| --- | --- |
| **Surname**  | **First Name/s**  |
| **Position being applied for:**  |  |
| **Address & Post Code**      |
| **E-mail**  |
| **Tel: (inc. dialling code)** | **Home**  | **Work**  | **M****obile** |

**References**

**Please give details of at least one referee who has known you for at least three years. This can be a previous employer or character referee. They may be contacted at a later date about providing a more in-depth reference.**

|  |  |
| --- | --- |
| **Name (please use capitals)**  | **Name (please use capitals)** |
| **Address & post code** | **Address & post code** |
| **E-mail**  | **E****-mail** |
| **Tel:** **(inc. dialling code)** | **Tel:** **(inc. dialling code)** |
| **How long you have known them and in what capacity?**  | **How long you have know them and in what capacity?**  |

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| **Are there any restrictions to your residence or right to work in the UK? Yes** **[ ]  No** **[ ]**  |

**Rehabilitation of offenders act 1974 (Exemptions Order 1975)**

The nature of the work you are applying for could involve direct contact with vulnerable people and we are obliged to ask you, in connection with this application, to disclose any convictions you may have. Under the conditions of the above Order you are not entitled to withhold information about convictions which might otherwise be regarded as “spent”. In the event of employment, failure to disclose such convictions could result in dismissal or disciplinary action.

**Would you be willing to undertake a Disclosure and Barring Service check? Yes** **[ ]  No** **[ ]**

**Equality and Diversity Monitoring**

Healthwatch Dudley is committed to a policy of ensuring equality of opportunity in employment for all.

The information below will be used for monitoring purposes and will be treated confidentially. All unsuccessful application forms are destroyed after six months.

**1. Which of the following options best describes how you think of yourself?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Male** | [ ]  | **Female** | [ ]  |

**4.** **Do you have any form of disability?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | [ ]  |

**If yes, please give details**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3.** W**hich of the following options best describes how you think of yourself?**

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| Please tick the appropriate box |
| **1** | White UK | [ ]  | **6** | Bangladeshi | [ ]  |
| **2** | White Irish | [ ]  | **7** | Chinese | [ ]  |
| **3** | White Other (please specify) | [ ]  | **8** | Indian | [ ]  |
|  |  |  | **9** | Pakistani | [ ]  |
| **4** | Black African | [ ]  | **10** | Other (please specify) | [ ]  |
| **5** | Black Caribbean | [ ]  |  |  |  |

**Where did you see the position advertised?**

|  |  |  |  |
| --- | --- | --- | --- |
| Newspaper  | [ ]  | Which one? |       |
| Website | [ ]  | Which one? |       |
| E-bulletin | [ ]  | Which one? |       |
| Twitter | [ ]  | Which one? |       |
| Other  | [ ]  | Please give details: |       |

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| **If completing this form online please print off and sign this sheet and send to us by post (we must receive your emailed application before the deadline, but the printed sheet can arrive after)****I declare that the information in this form is true and complete – I understand that any wilful misstatement or omission renders me liable to disciplinary action if appointed.****Signature:** **Name in capital letters:** **Date:**  |

**This page will be detached before short listing and will only be seen**

**by the interview panel after the interviews are completed**

**Employment history**

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| --- |
| **Current or most recent employment****Name and address of employer**      |
| **Post held:**       |
| **From:**       | **To:**       |
| **Brief description of main roles and responsibilities:**      |

**Previous employment**

|  |  |  |
| --- | --- | --- |
| **Employer** | **Post held**  | **Dates** |
|       |       |       |
|       |       |       |
|       |       |       |

**Unpaid roles**

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| **Please tell us about any voluntary roles you have or are currently involved with, including the positions and responsibilities held, and in which organisations.**Continue on a separate sheet if necessary.      |

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| **Relevant education and training – please list any qualifications or training courses that you feel are relevant to the role you are applying for.** |

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| **Supporting information**Please refer to the role description and person specification to demonstrate what makes you suitable for this post. Each answer in this section should be a maximum of around 350 words, continue on a separate sheet if necessary. |

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| **Why do you want to become a Healthwatch Dudley Board member and/or Vice Chair ?** Please give your reasons for applying. |

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| **Please outline how you think that your work experience, and voluntary or other personal/professional experience, would enable you to be an effective and valuable member of the Healthwatch Dudley Board. Please refer to the board application pack for guidance, don’t forget to include any experience of working with or representing lesser heard voices or marginalised groups or individuals.** |

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| **What particular qualities do you think you could bring to Healthwatch Dudley?** |

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| **Please give details of any relevant interests and activities, or any other information you think would be useful to support your application.** |

**The information on this form will be treated as confidential to the selection panel and we can confirm that the first two pages, containing your personal details, will be removed before applications are shortlisted.**

Return to the address below, marked CONFIDENTIAL, by 5.00 pm Friday 25th August 2018:-

FAO Deb Attwood, Healthwatch Dudley, 7 Albion Street, Brierley Hill, DY5 3EE

Or by email to: deb@healthwatchdudley.co.uk

For any queries about the role, application process or additional requirements for interview please telephone 03000 111 001.